

FILE

Training

DTR-9801

DD/S 67-5561
27 OCT 1967

MEMORANDUM FOR: Executive Director-Comptroller
THROUGH : Deputy Director for Support
SUBJECT : Brookings Institution Request for Speaker
at Federal Executives Conference
in Williamsburg

1. Paragraph 4 of this memorandum contains a recommendation for your approval.

2. The Brookings Institution has requested that the Agency provide a "key official" to speak at the next Conference for Federal Management and Program Executives at Williamsburg, Virginia, on 30 January 1968. We regularly send participants to these conferences but have never before been asked for a speaker.

3. As the attached copy of the request indicates, we have already discussed informally with them the level of the speaker who might best meet their requirement as well as the tentatively labelled subject, "Problems of Intelligence in Policy Determinations." Both the general topic and the rather broad treatment which they seem to want led us to suggest Dr. R. Jack Smith, who would be available to speak if the request is approved.

4. In view of our continuing relationship with Brookings, I recommend that you approve this request and that Dr. Smith be designated as the speaker. We will, of course, handle the necessary arrangements with Brookings following your approval.

/s/
John Richardson

John Richardson
Director of Training

Att

CONCUR:

2 NOV 1967

Date

5
R. L. Bannerman
Deputy Director
for Support

The recommendation contained in paragraph 4 is approved.

SIGNED R. L. Bannerman

31 OCT 1967

Date

L. K. White
Executive Director-Comptroller

Distribution:

Orig - Adse w/cy basic (return to O/DTR)

1 - ER w/basic

2 - DDS w/cy basic

2 - DTR w/cy basic (1 w/held)